

## FRITHELSTOCK PARISH COUNCIL

Minutes of the Annual meeting of Frithelstock Parish Council Meeting held on Wednesday, 17<sup>th</sup> May 2023 at 7.00pm in The Village Hall, Frithelstock.

Present: T Warrington, A Hardwick, E Hunkin, C Stevens, M Thomas and M Baker.  
Also in attendance: Mrs K Graddock - Parish Clerk via video link and 2 members of the public.

**FP01 Election of Chairman 2023/24**

**RESOLVED:** That Cllr Warrington be elected as Chairman for 2023/24 and that the Chairman will sign the Declaration of Acceptance of Office at a later date due to the clerk being ill and not physically present during the meeting.

(NC)

**FP02 Election of Vice Chairman 2023/24**

**RESOLVED:** That Cllr Baker be elected as Vice Chairman for 2023/24.

(NC)

**FP03 Apologies**

None.

**FP04 Declarations**

Cllr Warrington declared a pecuniary interest in the Play Area Equipment item.

**FP05 Minutes**

**RESOLVED:** That the Minutes held on 15<sup>th</sup> March 2023 be approved and signed as a correct record.

(NC)

**FP06 Reports from outside bodies**

**a) To receive a report from Devon County Councillor, Cllr A Saywell.**  
Just a brief update from me to firstly congratulate Phil on his re-election as Councillor.

The main update from DCC this month is that we are on course to have broken even for the 2022/23 financial year which is a huge achievement given that we were facing a £40 million overspend this time last year if we took no action. It also puts us in a stronger position for this new financial year that we are now in.

The theme for the next two years is going to be modernisation with the new Chief Executive, Donna Manson, very firmly setting her sights on how we can make efficiencies that will improve DCC services and make the Council a more modern and dynamic organisation.

On local Highways matters, Parish Cllrs should have seen the email I sent from Mark James about the road past West Ash Farm. Safety defect repairs should have taken place now but we have put it forward for a full patching/resurfacing scheme. This will have to compete with all the other priorities but if we don't ask, we don't get, and Highways are at

least aware of the condition of the road and that it needs further treatment.

**b) To receive report from Torridge District Councillor, P Pennington.**

None received.

**c) To receive report from Police.**

Report for the month of April 2023

Logs – 2 highway disruptions (tree down and broken-down vehicle)

Crimes – 0

**FP07**

**Public Participation**

Bench at Hele Lane is still outstanding. Cllr Baker reported that this is being completed next week.

Transfer of Playing Fields Funds to Parish Council Account has been completed.

Resilience Forum – Was today and the member of the public will bring a report to the parish council and send their travel expenses to the clerk.

**FP08**

**Finance – Payments and Receipts**

**a) Payments**

**PAYMENTS**

	<b>NAME</b>	<b>AMOUNT</b>	<b>CHQ NO</b>
1	Eileen Brown	£592.50	BACS
2	Devon Association of Local Councils	£103.57	BACS
	<b>Total</b>	<b>£696.07</b>	

**RESOLVED:** That the payments are accepted and approved.

(NC)

**FP09**

**Governance**

To confirm and approve the following documents for 2023/24.

a) Risk Assessment.

**RESOLVED:** That the document is approved and adopted.

(NC)

b) Standing Orders.

**RESOLVED:** That the document is approved and adopted.

(NC)

c) Financial Regulations.

**RESOLVED:** That the document is approved and adopted.

(NC)

d) Asset Register.

**RESOLVED:** That the document is approved and adopted.

(NC)

e) Statement of Internal Control.

**RESOLVED:** That the document is approved and adopted.

(NC)

f) To confirm end of year balances and reserves.

**RESOLVED:** That the balances of £1937.33 and £671.12 be confirmed as correct at 31<sup>st</sup> March 2023 and within those a reserve of £300.79 is held for the coronation event as this was a grant from the National Lottery.

(NC)

**FP10 General Power of Competence**

**RESOLVED:** That until the next relevant Annual Meeting of the Council, having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, Frithelstock Parish Council to adopt the General Power of Competence”

(NC)

**FP11 Co-option of Councillor**

Members were reported that there was one application and it was

**RESOLVED:** That Sarah Connor be elected as a Parish Councillor and the Clerk contact her to sign her Acceptance of Office and documentation.

(NC)

**FP12 Re-siting of Village Hall**

Cllr Warrington reported on whether there is appetite from the parishioners on re-siting the village hall. A consultation was held previously but members felt that perhaps a new consultation was needed to ascertain whether there is any appetite from parishioners.

**RESOLVED:** That the clerk contact some grant agencies as to ascertain whether there is likely to be any potential funding.

(NC)

**FP13 Hele Lane Path Extension**

Before the Recreation Field the road narrows, a Parishioner has agreed to give a small section of their garden to place a path

**RESOLVED:** That the Clerk contact Devon County Council Highways to ascertain the process to achieve this. Cllr Warrington to send the What3Words location to the clerk.

(NC)

**FP14 Recreation Field- Picnic Benches**

**RESOLVED:** That the councillors will do a site visit to ascertain locations and exactly what needs doing and report back.

(NC)

**\*\*\* Cllr Warrington left the meeting having declared a pecuniary interest. \*\*\***

**FP15 Play Area**

Members were given costings for benches to be located within the play area from a grant from Cllr Pennington. It was

**RESOLVED: to purchase an** Adult picnic bench and extending top adult picnic bench for a total cost of £1079.00 inc vat.

(NC)

**FP16**

**Councillor reports or items for a future Agenda**

- Great feedback from parishioners on the Coronation.
- Hele Lane Bench

Meeting closed at 8.11pm.

Signed: ..... Dated: .....